**Executive Summary**

**Please submit to** [**president@thegsa.org**](mailto:president@thegsa.org) **by August 15 in advance of the annual fall board meeting and by February 15 in advance of the annual spring board meeting. Submissions at shorter intervals are also welcome.**

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Committee Meeting:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Work accomplished: 1-5 key items that occurred since last meeting**

**Change from plan: Any deviations from strategic plan or committee goals Questions for Board input**

**Approval needed, if any**

**Major Initiatives: 1-5 key items that will be the focus until the next meeting**

**Recommendation to the Board**

**Recommendation to Board for action or input Rationale to support recommendation Major items that caused hesitation Budget and resource impact**

**Questions for consideration**

**Next Steps**